

Meeting: People Who Care (PWC) Date: July 26, 2004 Time: 6:04 p.m.

Location: Conference Room 420C

Members Present												
Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Scarber, Calvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniels, Grayling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dawsey, Elizabeth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeks, Keith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Burks, Waymond	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brown, William	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spalding, Richard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warren, Gwen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wheatley, Katie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Echols, Ronald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guests												
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Staff												
Cavette, Sandra	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Moseley, Jerelle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Topic	Discussion	Action	Responsibility	Consult	Inform	Due Date
Meeting Convened at 6:05 pm						
Today's Agenda	Motion to accept today's agenda	Seconded and accepted	Committee			
Chair Report	Welcomed New Members. The SEMHAC Reception		K. Scarber			

	was a success, as well as, the New Member Orientation held in July. It provided helpful information and insight on the planning council and the Ryan White Care Act.					
Needs Assessment	The surveys have been completed. There was a small sample size: 254. Focus groups were also completed for data. The Needs Assessment committee will meet next week to finalize the data for the Needs Assessment report. Also, the NA committee is looking into performing continous data collection for future needs assessment.		S. Cavette			
Long Range Planning	The purpose of Long Range Planning this year is to focus on Transgender, because they are displaced. Transgenders are out of care because of the way they are treated.		K. Meeks			
Membership/Nominations and By-Laws	MNB is currently in the process of collasping committees. For example, the Needs Assessment, Long Range Planning and Priorities and Allocations Committees will be combined. The newly formed committees would make committees work more collaboratively and more		K. Meeks			

	efficient.					
Resource Development	We are looking at what we have financially to carry out our charge. There are two new members, who have health finance backgrounds , and a few of our consumers who are putting in new financial systems in terms of monitoring cash flow.		S. Cavette			
Old Business i) Identifying Skill Sets ii) Representation on every level iii) WSU/Detroit Community AIDS Library	i) We will be identifying new member skill sets to better place them in committees where their input will be valuable. ii) We will attend committee meetings and absorb information and bring it back to the PWC. We need to make sure that PWA existence on every level of SEMHAC. We will take what we find out and take it to the community, support groups, etc. and also find out what their needs are and bring back to the planning council. iii) Each member should go online and print a copy of the User Friendly Guide from DCAL (Detroit Community Aids Library). Other websites to visit: www.bodypro.com (has		K. Scarber			

	<p>more current trend status than the CDC. CDC is usually two to three years behind.</p> <p>www.mihivnews.com and www.nmac.org (National Minority Aids Council).</p>					
SWOT Analysis	<p>SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis was facilitated by S. Cavette. This will help the committee to establish a work plan to minimize threats and identify specific strategies to help improve.</p>		S. Cavette			
Meeting adjourned at 7:45 p.m.						

Kalvin Scarber
Chair/Co-Chair Signature

August 12, 2004
Date